The One-Shelf Reset

A 15-minute printable for clearing one small space at a time.

The shelf, drawer, or surface I am resetting:

01 Choose a boundary

Pick one small area and set a timer for 15 minutes.

02 Sort what is there

Keep what belongs. Set aside items to relocate, donate, or discard.

03 Put back what earns its place

Wipe the surface and return the items you use or enjoy most.

Where will the items I set aside go?

What will help this space stay clear?

Free for personal use. Print & enjoy.